

**AUTHORIZATION AGREEMENT FOR ONLINE ACCESS, ESTATEMENTS, AND/OR EDELIVERY**

*\*\*Representatives please complete the Online/eStatement Authorization for Representatives\*\**

By signing this Agreement, you are authorizing Community National Bank Custody (CNBC) to assign an Internet ID to you for your custodial accounts. Once you are assigned this Internet ID, you should treat your Internet ID and password with the same degree of care and secrecy that you use to protect other financial data. CNBC will be assigning one Internet ID per tax identification number (TIN) which will link all accounts for that TIN together. In the event there is more than one TIN associated with an account, the Internet ID will be issued to the TIN used for tax reporting purposes. You agree not to give or make available your Internet ID and password to any person not authorized to access your account information. You understand that you are bound by the terms and conditions of the Online Access User Agreement. CNBC personnel will never ask for your security word or password and you should never offer this information to anyone. If your Internet ID and/or password are compromised for any reason, please notify CNBC immediately at (800)680-0340. CNBC retains the right to discontinue online/eStatement services at any time without notice.

You understand that if you have previously designated a representative (rep) on your account, that person is automatically authorized to view your account online as well.

The account information on this website (www.cnbcustody.com) is for your convenience as a general reference and may not contain all current transaction information or market values. Please retain the CNBC paper or electronic statements produced for your account as your official record.

PLEASE NOTE: To access account statements and disclosures electronically, you must have the following: Community National Bank Custody Custodial Account, Internet connection, email address capable of receiving messages, and printer capable of printing disclosures or statements for your records. If you're lacking any of these requirements and want to receive eStatements, please contact us with further questions.

In consideration of the Online Access and eStatements services ("Services") to be provided by CNBC as described from time to time in information distributed by CNBC to its customers, the undersigned Customer agrees as follows:

1. The undersigned hereby requests and authorizes CNBC to send notice of regular periodic account statement(s) to Customer or his/her representative, in lieu of a paper copy, in electronic format for all accounts designated in this agreement to be viewed through Services via the CNBC online access website. By utilizing the Services, Customer agrees to be bound to all rules and regulations applicable to Customer's account and any other contract for services at CNBC as established and amended by CNBC.
2. Customer agrees to receive initial and periodic account disclosure information in an electronic format. CNBC will provide this information in a clear, conspicuous manner that customer can print and/or store using hardware and software specified above. A copy of said disclosures may also be viewed at the CNBC's web site, www.cnbservice.net. The consent granted by this paragraph applies to all accounts identified in this agreement. CNBC will notify Customer of any material change in hardware or software required for retrieving or storing this disclosure information.
3. Customer understands his/her right to revoke this agreement and thereby withdraw consent to communicate with CNBC electronically. In order to withdraw consent and terminate this agreement, Customer must notify bank of the decision, in writing, 30 days in advance, delivered to the Bank at the following address: Community National Bank Custody, P.O. Box 225, Seneca, KS 66538. At this time, there are no fees associated with rescinding this agreement. If you decide to close your account(s), online access will be forfeited once CNBC considers the account closed.
4. Customer understands that Customer has a right to obtain a paper copy of any of the above-described disclosures or eStatements. To obtain a paper copy, Customer must make a specific request to the CNBC at the address shown in Paragraph 3. In some cases, research fees specified in the CNBC Custodial Fee Schedule may apply to Customer's request pursuant to this paragraph.
5. Customer agrees to notify CNBC immediately if Customer is unable to access any of the information that has been delivered by the CNBC in an electronic form or manner.
6. Customer agrees to provide the CNBC with signed, written notice if Customer's electronic mail (email) address changes.
7. CNBC shall not be responsible or liable for:
  - Consequential or incidental damages for negligent performance by CNBC of its Services.
  - Damages arising from unauthorized access to eStatement services.
  - Any costs associated with updating, modifying or terminating Customer software or hardware.

**I understand the above agreement and would like to sign up for the following:** *Please check the appropriate option(s).* eStatements and eDelivery require Online Access. eStatements will suspend paper statements! **You will receive an email from retirementgeneral@communitynationalbank.net with account setup instructions.**

**Online Access** \_\_\_\_\_ **eStatements** \_\_\_\_\_ **eDelivery** \_\_\_\_\_

CNBC Account Number \_\_\_\_\_ Account Name \_\_\_\_\_

E-Mail \_\_\_\_\_ Phone \_\_\_\_\_

Street Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

SSN \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

***(Without all of the above information we will not be able set-up your Internet ID and/or eStatements.)***

**CNBC Office Use Only**

Customer Service Approval \_\_\_\_\_ Internet ID: \_\_\_\_\_ System Administrator Approval \_\_\_\_\_ Date/Time Updated: \_\_\_\_\_

Please read carefully the CNBC Online Access User Agreement for Community National Bank Custody (CNBC)), below. The agreement includes disclaimers of liability and other matters of interest to users. By pressing the "Accept" button you agree to the terms and conditions of the user agreement which includes consent to future amendments of the agreement. By pressing "Decline", you will be returned to the initial log on screen and will not be allowed access. If you wish to have a copy of this agreement, call Community National Bank Custody at (800)680-0340.

## **CNBC ONLINE ACCESS USER AGREEMENT**

### **What This Agreement Covers**

Community National Bank is a locally owned, independent community bank. The bank's headquarters reside in Seneca, Kansas; with the Custody Division also residing in Seneca, Kansas. This internet services agreement between you and Community National Bank Custody (CNBC), where your CNBC Custody Account is located, governs your use of CNBC Online Access, an electronic service that permits CNBC account holders and their designated representatives to access account information through the use of the world wide web. Accounts provided by CNBC that you access through CNBC Online Access are also governed by other agreements with you. This agreement governs your use of CNBC Online Access. Additional internet services may be available in the future. In addition to this agreement, privacy policies also apply to your accounts. We suggest that you review these items in order to understand all of your relative rights and responsibilities in connection with your use of CNBC online access.

### **Terms Used in this Agreement**

"We," "us", "our" and "Community National Bank" refer to the Community National Bank Custody (CNBC), located in Seneca, Kansas.

"You" or "Your" refers to the owner of a Community National Bank Custody Account or your authorized representative.

"Account" refers to any account maintained at Community National Bank Custody;

"Authorized representative" refers to the designated representative you appoint that is your authorized agent and is not an agent of the custodian. We are not responsible for and are not bound by any representatives, warranties, statements, or agreements made by any representative beyond the terms and provisions contained in the agreement and disclosure statement of the CNBC application.

### **Accepting The Agreement**

You understand that by using CNBC online access, you have agreed to the terms and conditions of this agreement. You agree to use CNBC online access solely as provided in this agreement and the applicable online instructions. We may, from time to time, introduce new CNBC services. When this happens, we will update the website to include them. By using CNBC online access you agree to be bound by the terms contained in this agreement at that time.

## **GENERAL ACCESS INFORMATION**

### **Maintaining Your Accounts**

You agree to properly maintain your CNBC online access, to comply with the rules governing your account(s), and to pay any fees associated with your account(s). Neglecting the maintenance (including but not limited to fees) of your account may warrant CNBC Online Access termination. Any issue with a CNBC account(s), or service with CNBC, which you access through CNBC online access shall be governed by the law(s) specified in this agreement for that CNBC account or service.

### **Online Access to CNBC Accounts**

To access your CNBC Account(s) you must have an **INTERNET ID** and a **PASSWORD** as well as the required hardware and software. You are solely responsible for having the required hardware and software and for securing an internet service provider. Subject to the terms of this Agreement you will generally be able to access your account(s) at [www.cnbcustody.com](http://www.cnbcustody.com) seven days a week, 24 hours a day.

At certain times, Community National Bank Custody Online Access may not be available due to system maintenance or circumstances beyond our control. During normal business hours, you may call our toll free number **(800)680-0340** for additional assistance.

### **Password and Internet ID**

You will be given an internet ID and a temporary password that will give you access to your CNBC account. During your first logon session, you are required to change your password. Going forward, your password can be changed online at any time. Your online password is case sensitive, and must be at least 8 characters long with at least 2 alpha characters and 2 numeric characters. We recommend that you change your password regularly. You are responsible for keeping your password and internet ID confidential.

### **Electronic Mail (E-Mail)**

You can communicate with us via e-mail at [irainfo@cnbcustody.com](mailto:irainfo@cnbcustody.com). Please remember that we will not immediately receive an electronic message sent by you. If you need to contact us immediately, please call (800)680-0340. Never send us your account number(s), internet ID, password, security word, or other sensitive information via e-mail.

## **CNBC ONLINE ACCESS SERVICE**

### **Available Services**

By accessing your account(s) online, you may obtain balance information, portfolio holdings, and review transaction history. Balances and transaction history will reflect activity conducted through the close of the previous business day.

### **Accessibility and Cancellation**

If you have appointed one or more designated representatives, each such designated representative may individually access your account(s). Each designated representative will have a unique internet ID and password. The terms of this agreement will apply to each designated representative. To cancel this authorization agreement, please notify us in writing that you would like to forfeit the right to access your account(s) via the internet. If you decide to close your account(s), your CNBC Online Access will be forfeited once CNBC considers the account closed.

### **Representative Accessibility and Cancellation**

Designated representatives are responsible for access to CNBC accounts by their office staff. Internet IDs will ONLY be assigned to representatives. CNBC will NOT assign internet IDs to office staff. If you no longer act as a representative for a client, it is your responsibility to notify CNBC immediately.

### **Telephone Number and Address**

Call us IMMEDIATELY if you believe that your Internet ID or Password has been lost or stolen, or if you suspect any fraudulent activity on your account.

Phone: (800)680-0340 E-mail: [irainfo@cnbcustody.com](mailto:irainfo@cnbcustody.com) Or write to: Community National Bank, 225 Main Street, P.O. Box 25, Seneca, KS 66538

### **Telephone and ISP Charges**

You are responsible for any telephone charges that you incur and any fees charged by your Internet Service Provider (ISP) when you access your account online.

### **Hardware and Software Requirements**

eDelivery of documents requires you to have access to a computer or smartphone with Internet service and an active e-mail address. You must have the following: A current version of a common Internet browser, a current version of a program such as Adobe Reader to read display pdf documents (you can download Adobe Acrobat for free at [www.adobe.com](http://www.adobe.com)), an operating system that supports the above, a printer that connects to your device if you wish to print the documents, and electronic storage that would allow you to retain records in an electronic form.

## **GENERAL PROVISIONS**

### **Disclosure of Information**

The circumstances under which we will share information about you or your account has been separately provided to you within our account disclosures. Our privacy policy may change from time to time and is available on-line and at your request.

### **Termination**

Unless otherwise required by applicable law, CNBC may terminate this agreement and/or your online access, in whole or in part, at any time. We may terminate or reinstate online access, in whole or in part, at our discretion, at any time. If reinstated, the current terms of this agreement will control. You may request reinstatement of online access by calling Community National Bank Custody at (800)680-0340.

### **Limitation of Liability**

Except as otherwise provided in this agreement or by law, we are not responsible for any loss, injury or damage, whether direct, indirect, special or consequential, caused by the service or the use thereof, or arising in any way out of the installation, use, or maintenance of the software.

### **Your Indemnification**

Except to the extent of CNBC's liability, pursuant to the terms of this agreement or any other agreement or notice that otherwise governs your CNBC accounts, you agree to indemnify and hold us, our directors, officers, employees and agents harmless from any and all loss, liability, claims, demands, judgments and expenses (including attorney's fees) arising out of or in any way connected with your use or misuse of CNBC Online Access. This indemnification is provided without regard to whether our claim for indemnification is due to the use of CNBC Online Access by you, or your authorized representative.

### **Entire Agreement**

This agreement is the complete and exclusive agreement between you and us related to the CNBC online access and supplements any other agreement or disclosure related to your account(s). In the event of a conflict between this agreement and any other agreement or disclosure related to your account(s) or other accounts or any statement by our employees, this agreement shall control.

### **Waivers**

No delay or omission by us in exercising any rights or remedies hereunder shall impair such right or remedy or be construed as a waiver of any such right or remedy. Any single or partial exercise of a right or remedy shall not preclude further exercise thereof or the exercise of any other right or remedy. No waiver shall be valid unless in writing signed by us.

### **Assignment**

You may not assign this agreement to any other party. We may assign this agreement or delegate any or all of our rights and responsibilities under this agreement to any third parties.

### **Governing Law**

This agreement shall be governed by and construed in accordance with the laws of the State of Kansas, without regard to that state's conflicts of laws provisions.

### **Amendments**

We may amend or change any of the terms and conditions of this agreement at any time. Notice of any changes will be posted on our website at least 30 days prior to going into effect. If you do not agree to the change or amendment, you must notify us in writing prior to the effective date of the change or amendment and cancel your access to the service.